

Ahsay Mobile App Two-Factor Authentication (2FA) Getting Started Guide

Ahsay Systems Corporation Limited

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Ahsay Mobile App

Ahsay Mobile app offers Two-Factor Authentication (2FA) support for securing access to AhsayCBS Web Console, AhsayOBM, and AhsayACB.

Supported Android and iOS version:

- Android 8 and later
- iOS 12.0 and later

Key features:

Ahsay Mobile app allows you to:

- Strengthens security when logging in to AhsayCBS Web Console, AhsayOBM, and AhsayACB
- Register one or more devices for 2FA authentication
- Supports both Time-based One Time Password (TOTP) and Push Notifications.





Installing Ahsay Mobile App

Install the latest version of Ahsay Mobile app from the App Store or Play Store.

How do I install from Play Store?

- 1. Go to Google Play Store app.
- 2. Search Ahsay Mobile or use this <u>link</u>.
- 3. Tap Install.

How do I install from App Store?

- 1. Go to App Store app.
- 2. Search Ahsay Mobile or use this <u>link</u>.
- 3. Tap Get.
- 4. Tap Install.
- 5. Input Apple password then tap Sign In or use Touch ID by placing your enrolled fingerprint on the Touch ID sensor.

For more information, check the full version of <u>Ahsay Mobile User Guide for Android and iOS</u> - <u>Chapter 4: Download and Install Ahsay Mobile App</u>



Registering your mobile device for 2FA

Register your device for 2FA on AhsayOBM and AhsayACB.

How do I register my mobile device for the first time?

- 1. Open AhsayOBM or AhsayACB and Login.
- 2. Download the Ahsay Mobile app from Google Play Store or App Store.
- 3. Using the Ahsay Mobile app, go to 2FA and scan the QR Code by tapping Add.
- 4. Once QR code is detected, tap OK to register your mobile device.
- 5. On the Ahsay Mobile app setup your recovery phone number by tapping on the account then Enter recovery phone number.
- 6. Select your country code and enter your phone number then tap Send SMS verification code.
- 7. Enter the verification code sent to your mobile device and click OK to finish the setup.

[Alternative steps] If you cannot scan the QR Code:

- a. Click Not able to scan QR code? Click here to pair with TOTP secret key link and click Show Secret Key.
- b. On the Ahsay Mobile app tap Not able to scan QR code?, enter the Username and Secret Key then tap Connect.
- c. On AhsayOBM or AhsayACB enter the one-time passcode and display name (same as the username on the Ahsay Mobile app) and click OK to finish the setup.

For more information, check our <u>User Guides</u> for the full version of the Ahsay Quick Start guides:

- AhsayOBM / AhsayACB Quick Start Guide for Windows Chapter 7.2: Login with 2FA using Android or iOS mobile device
- AhsayOBM / AhsayACB Quick Start Guide for macOS Chapter 6.3: Login with 2FA using Android or iOS mobile device





How do I add another mobile device?

- Open AhsayOBM or AhsayACB, go to Profile > Authentication and click Add.
- 2. Using the Ahsay Mobile app, go to 2FA and scan the QR Code by tapping Add.
- 3. Once QR code is detected, tap OK to register your mobile device.
- 4. On the Ahsay Mobile app setup your recovery phone number by tapping on the account then Enter recovery phone number.
- 5. Select your country code and enter your phone number then tap Send SMS verification code.
- 6. Enter the verification code sent to your mobile device and click OK to finish the setup.

[Alternative step] If you cannot scan the QR Code:

- a. Click Not able to scan QR code? Click here to pair with TOTP secret key link and click Show Secret Key.
- b. On the Ahsay Mobile app tap Not able to scan QR code?, enter the Username and Secret Key then tap Connect.
- c. On AhsayOBM or AhsayACB enter the one-time passcode and display name (same as the username on the Ahsay Mobile app) and click OK to finish the setup.

For more information, check the full version of <u>Ahsay Mobile User Guide for Android and iOS</u> – <u>Chapter 6.3: 2FA – Two Factor Authentication</u>





Login using Ahsay Mobile App

Login on AhsayOBM or AhsayACB using Ahsay Mobile app.

How do I login using Ahsay Mobile app?

- 1. Open AhsayOBM or AhsayACB.
- 2. Click Approve request in Authenticator App from "Name of Mobile device" link.
- 3. Accept the login request on Ahsay Mobile app.
- 4. [Optional step] If push notification is not working:
 - a. Click Authenticate with one-time password link.
 - b. Input the one-time password generated from Ahsay Mobile app.

For more information, check our <u>User Guides</u> for the full version of the Ahsay Quick Start guides:

- AhsayOBM / AhsayACB Quick Start Guide for Windows Chapter 7.2.3: Subsequent logins with 2FA
- AhsayOBM / AhsayACB Quick Start Guide for macOS Chapter 6.3.3: Subsequent logins with 2FA

